

# Risk Assessment for Club Activities

This template is provided as a sample document to assist clubs in creating their own, detailed risk assessment documents.

When completing this form you **must** complete sections 1a, 1d, 1e and 2a, and **either** section 1b or 1c prior to your first session. You **must** complete section 2b (by dating and initialling the relevant box) prior to every session. The entire Risk Assessment Form should be reviewed at appropriate regular intervals (eg six monthly).

## 1a Club Official and Riders

<b>Name of group/ activity:</b>	125 Mile Anniversary Ride			
	<b>Date/time of activity:</b> 11 <sup>th</sup> August 2019			
<b>Estimated Riders no:</b>	50	<b>Ability:</b> Experienced	<b>Age:</b> 20-70	
	<b>Club Official Managing activity:</b> Andrew Bernard		<b>Telephone:</b>	07957 572 896

## 1b Route

Only complete this section if you are risk assessing the general environment or any other route or circuit that is not based at a venue. For all other venues/environments, complete section 1c. Strike through these boxes if you are not completing this section.

<b>Description/location:</b> (Use place names where possible, and include any technical sections such as junctions or roundabouts)	Circular route beginning at St Ann's Well Café, Brighton via Shoreham, Steyning, Ashington, Wisborough Green, Petwroth, Liss, Elsted, Cocking. Grafham, Bignor, Storrington, Shipley, Partridge Green and back over Devil's Dyke. The ride is unled and will be undertaken by very experienced club cyclists who will ride in groups and understand that they will be responsible for their own welfare for the duration of the ride.
<b>Approximate route/circuit length:</b>	202km
<b>Approximate height gained:</b> (Identify the approximate total height gained, as well as the approximate height and percentage incline for key hills if applicable):	1,773m
<b>Other potential users of circuit/route:</b> (such as horses, tractors, pedestrians, cars, etc)	Cars, Vans, Lorries, Agricultural Vehicles, Pedestrians, Horses

Consideration of previous risk assessments:	n/a	
Emergency communication: How will you communicate with appropriate people/organisations in an emergency? If using a mobile telephone, can you get adequate signal on the route?	Groups responsible for their own safety.	
	Mobile coverage is generally good on the route	

1c Venue		
Complete this section only if you are risk assessing an activity occurring at a venue. Strike through these boxes if you are not completing this section.		
Venue name:		
Address/location:		
		Postcode:
Venue Contact Name:		Telephone:
Obtained and reviewed the venue's:	Health and Safety policy:	Yes No
	Normal operating procedures:	Yes No
	Emergency operating procedures:	Yes No
Consideration of previous risk assessments:		
Location of toilets:		
Location of changing rooms:		
Location of nearest telephone and how to dial out:		

--	--




**1d First Aid**



Name of first aider:	Groups of riders are responsible for their own first aid requirements	Telephone:	
	Location of first-aid:		
	First-aid kit available* No		

**\* It is the first aider's responsibility to ensure the first aid kit is adequately stocked and maintained at all times.**

**1e Person Conducting the Risk Assessment**

Date of risk assessment:	7 <sup>th</sup> August 2019		
Name:	Andrew Bernard	Telephone:	07957 572 896
Signature:		Date:	7 <sup>th</sup> August 2019

Risk Assessment						
ID	Location	Description	People at Risk	Level of Risk	Resolution	
1	River Lane at 65km	Very narrow lane, gravel in centre with several steep descents with sharp turns over gravel.	Cyclists	M	Warn participants in advance	
2	Ganhouse Lane at 86km	Very narrow lane with gravel in centre	Cyclists	M	Warn participants in advance	
3	St. Patricks Lane at 88km	Very narrow lane with gravel in centre	Cyclists	M	Warn participants in advance	
4	Gatehouse Lane at 98km	Very narrow lane, gravel to centre and high hedgerows obscuring visibility	Cyclists	M	Warn participants in advance	

5	Terwich Lane Juntion at 101km	Blind right turn off A272 onto Terwich Lane	Cyclists	L	Warn participants in advance	
6	Bell Lane at 111km	Very narrow lane with restricted visibility	Cyclists	M	Warn participants in advance	
7	Folly Lane at 128km	Very narrow lane with loose gravel to centre and tight corners	Cyclists	M	Warn participants in advance	
8	Crossing of A24 at 168km	Dangerous crossing of dual carriageway	Cyclists	M	Warn participants in advance	